Invitation for Proposals (to be issued by UNFPA)

|  |
| --- |
| UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals for **ensuring that Adolescent and Young Persons with Disabilities accessed to ASRH & Rights**as indicated in the Act for Prevention and Solution of the Adolescent Pregnancy Problem, B.E.2559 (2016) and the Convention on the Rights of Persons with Disabilities (CRPD).  The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA Thailand Country Office to support achievement of results outlined in the Eleventh Country Programme Document or section 1.3 below.  Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email or mail clearly marked “NGO Invitation for Proposals” at the following address:  UNFPA Thailand Country Office mailing [*thailand.office@unfpa.org*](mailto:thailand.office@unfpa.org)  By **15 April 2019**  Proposals received after the date and time may not be accepted for consideration.  Applications must be submitted in English.  Any requests for additional information must be addressed in writing by 1 week before deadline for submissions at the latest to Duangkamol Ponchamni at ponchamni@unfpa.org. UNFPA will post responses to queries or clarification requests by any NGO applicants who submitted, on UNFPA Thailand website before the deadline for submission of applications.  UNFPA shall notify applying organizations whether it is considered for further action. |
|  |

|  |  |
| --- | --- |
| **Section 1: Background** | |
| 1.1 UNFPA mandate | UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled. |
| 1.2 UNFPA Programme of Assistance in Thailand | In Thailand, UNFPA works with the government and other partners to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person’s potential is fulfilled. The organization’s Strategic Plan(SP) 2018-2021 indicates the following four outcomes focusing on 1) sexual reproductive health and rights, 2) adolescent and youth empowerment, 3) gender equality and women’s empowerment and 4) population data for development. The SP is designed in alignment with 2030 agenda. In UNFPA ‘s vision 2030, three people-centred transformative results: end unmet need for family planning, end preventable maternal deaths, and end gender based violence and harmful practices.  Further information on the programme can be found on http://unfpa.org/Thailand |
| 1.3 Specific results | Within this framework and as set out in 2017-2021 Eleventh Country Programme Document (CPD 11th) working with government and other partners, UNFPA will contribute to achieve the following results:  Current CPD 11th aims to reduce 25% of Adolescent Birth Rate by 2021 with two outputs planned to contribute to the result. Output one on Youth and Adolescent and Output two on Population Dynamics. Young Person is the core target to be developed and invested so that they could become quality and productive capital for the country. Two direct outputs indicators designed to achieve output one including: 1) number of representation of young people from marginalized group should be presented in youth council; and 2) recommendations from young people regarding their life skills especially Sexual Reproductive health and Rights must be articulated and adopted for policy review.  As stated in the Convention on Rights for People with Disability(PWDs) in article 10-Right to life that state parties reaffirm that every human being has inherent right to life and shall take all necessary measures to ensure its effective enjoyment by persons with disabilities on an equal basis with others. CRPD clearly articulates in the Article 23-Respect for home and the family that States Parties shall take effective and appropriate measures to eliminate discrimination against persons with disabilities in all matters relating to marriage, family, parenthood and relationships, on an equal basis with others, ensure that; *(a)* The right of all persons with disabilities who are of marriageable age to marry and to found a family on the basis of free and full consent of the intending spouses is recognized;(*b*)The rights of persons with disabilities to decide freely and responsibly on the number and spacing of their children and to have access to age-appropriate information, reproductive and family planning education are recognized, and the means necessary to enable them to exercise these rights are provided;  Thailand issued Act for Prevention and Solution of the Adolescent Pregnancy Problem, B.E.2559 (2016), with clearly addressed in the Article 5 that an adolescent has right to make a decision by himself and has the right to information and knowledge, right to reproductive health service, right to confidentiality and privacy, and right to social welfare provision, that are equal and non-discriminative, and its entitled to any other rights for purpose of this act accurately, completely and adequately. Every adolescent including those with disabilities are entitled to exercise their SRH & R as addressed and stated in the Act.  The selected partner then should be able to deliver results contributing to UNFPA CPD11th as well as ensuring that Adolescent and Young Persons with Disabilities accessed to ASRH & Rights as indicated in the Act for Prevention and Solution of the Adolescent Pregnancy Problem, B.E.2559 (2016) and the CRPD.  UNFPA Thailand Country Office is looking for a NGO to be a Implementing Partner for three year (2019-2021) to deliver results. The selected Partners should be able to draw more key actors and partners to ensure that:  *1) Information on basic and necessary life skills including SRH & Rights and services are made available and accessible for adolescents and young people with disabilities by:*   * + Coordinate to develop and package of basic and essential life skills and SRH & Rights available for adolescents and young persons to access in schools and outside school   + Advocate for Special Education Division under Ministry of Education to include necessary life skills/SRH& Rights for adolescents and young people with physical, visual and hearing in special education schools   + Advocate for resource allocation from special education fund for essential life skills/SRH & Rights   *2) Empowerment of Youth with Disabilities to become SRH & R Peer Educators and then the Youth Advocates on SRH & Rights including:*   * Modify and synthesize I-Design, an UNFPA initiated SRH & Rights Youth Advocate package to best suit with adolescents and young persons with disabilities * Youth Leaders Capacity Development including 1) Peer Educators; and 2) SRH &Rights Youth Educators * Advocate selected special schools to mobilize capacities of trained SRH & Rights peer educators. * Mentoring and support youth advocates in any SRH &R policy advocacy platforms   3*. Policy Advocacy to include SRH & Rights for adolescents and young persons with disabilities in the existing polices and systems through*   * Gather and consolidate data and evidences on sexual violations, and consequences/ impact of lacks of SRH & Rights skills and knowledge of adolescents and young person especially young women in alignment with rights as indicated in the CRPD, Disability Act, and AP Act. * Facilitate discussions and consultations with key stakeholders and service providers on policies implementation gaps to come up with collective solutions for adolescents and young persons with disabilities. * Jointly advocate with UNFPA to ensure that life skills and SRH &Rights included in any related SRH&R policies.   *4. Public Advocacy to inform and update public on inclusive development of young people with disability* through regular online updates, etc.  With the above mentions key interventions, following deliverables and results expected:  ***Results:***  By end of 2021,  1) Recommendations raised by Youth Advocates on SRH &Rights adopted by MSDHS (Department of Empowerment of People with Disabilities), MoE (Special Education), etc.  2) Number of representatives from young people with disabilities nominated or selected and sit in any youth forum and platforms on SRH&R including National Youth Council.  ***Deliverables:***  *Year 1: 2019*  1. Policy Advocate Material: Evidence on consequences of lacks of knowledge and skills on basic life-skills and SRH & Rights in various advocacy forms.  2. Key stakeholders for empowerment of people with disabilities connected and informed on unmet need of family planning for adolescents and young people with disabilities; as well as consequences of lacks of knowledge and basic life skills of young persons with disabilities  3. Package of basic and essential life skills/ SRH &Rights available for adolescents and young persons in special education schools for visual, hearing and physical disabilities  4. At least 15 to 20 Peer Educators and 5 SRH & Rights Youth Advocates available  5. Amount of resources contributed to SRH & Rights initiatives  6. Media advocate on SRH & Rights to public  *Year 2: 2020*  1. Resource allocated to SRH & Rights initiatives from Special Education Fund (Special Education) and Empowerment of Person with Disability Fund (MSDHS)  2. Recommendations on inclusive SRH &Rights for adolescents and young people with disabilities adopted by national bodies (senate house, national committee on teen pregnancy, etc-tbc for new government)  3. Packages and guideline on life skills and knowledge on SRH &Rights (including peer educators) adopted by Special Education MoE.  4. Existing of supporting systems available to ensure YSRH&R friendly services for adolescents and young people with disabilities. These systems should provide guidance to assist service providers as well as become one stop service for adolescents and young persons with disabilities, and their parents.  5. Trained Youth Advocates sit in at least one youth related forum and platform to represent those with disabilities on basic life skills and SRH & Rights  7. An campaign on Life Skills and YSRH & Right for Young Persons with Disabilities  *Year 3: 2021*  1. National Youth Council considered young persons with disability as one of vulnerable young people in their selection process and policy  2. Policy reviewed, based on adopted recommendations on inclusive SRH &Rights for adolescents and young people with disabilities  3. Basic life skills and YSRH & Rights package adopted by Special Education-MoE  4. Friendly SRH & R service available within MSDHS system |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Section 2: Application requirements and timelines** | | |
| 2.1 Documentation required for the submission | The expression of interest shall include the following documentation:   * Copy of provisions of legal status of the NGO in Thailand [*Required to be eligible for review]* * Copy of provisions of legal status of the NGO in Thailand (for INGOs ) * Attachment I – NGO Profile and Programme Proposal * Latest annual report and audit report as separate documents or hyperlink to the documents | |
| 2.2 Indicative timelines | Invitation for Proposal issue date | 1 April 2019 |
| Deadline for submissions of proposals | 15 April 2019 |
| Deadline for requests of additional information/ clarifications | 8 April 2019 |
| Review of NGO submissions | 26 April 2019 |
| Notification of results communicated to NGO | 30 April 2019 |

|  |  |  |
| --- | --- | --- |
| **Section 3: Process and timelines** | | |
| 3.1 Review & evaluation of NGO submissions | Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results *using criteria outlined in section 3.2 below*.  It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply. | |
| 3.2 Selection criteria | Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.  UNFPA Thailand Country ffice will review evidence provided by the NGO submission and evaluate applications based on the following criteria:  NB: Any proposal not submitted in specified working language will be excluded from consideration. | |
| Governance & Leadership | * The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas. * Organization does not have a history of fraud, complaints or service delivery issues. |
| Human Resource | * Organization has sufficient staff resources and technical expertise to implement the proposed activities. * Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated. |
|  | Comparative Advantage | * The organization’s mission and/or strategic plan focuses on at least one of the UNFPA’s programme areas. * The organization has experience in the country or field and enjoys prominence in areas related to UNFPA’s mandate. * The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners. * The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas. |
|  | Monitoring | * The organization has systems and tools in place to systematically collect, analyse and use programme monitoring data |
|  | Partnerships | * The organization has established partnerships with the government and other relevant local, international and private sector entities. |
|  | Environmental Considerations | * The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment. |
| 3.3 Prospective partnership agreement | UNFPA will inform all applicants of the outcome of their submissions in writing to the email/ postal address indicated in the NGO submission. | |

Attachment I: NGO Profile and Programme Proposal (To be completed by NGO submitting proposal)

|  |
| --- |
| The purpose of this proposal is to provide the following information: a) overview of the NGO, b) an outline of the activities the NGO is proposing to partner with UNFPA and c) provide UNFPA with sufficient evidence to show it meets the criteria outlined in section 3.2 of the IFP. [*If the Invitation for Proposals allows for multiple submissions, the following text may be added:* A separate form should be filled for each programme proposal submitted.]  Information provided in this form will be used to inform the review and evaluation of NGO submissions as outlined in the Invitation for Proposals. |

|  |  |  |
| --- | --- | --- |
| **Section A. NGO Identification** | | |
| A.1 Organization information | Organization name |  |
| Address |  |
| Website |  |
| A.2 Contact information | Name |  |
| Title/Function |  |
| Telephone |  |
| Email |  |
| A.3 Conflict of interest statement | To your knowledge, do any staff members of your organization have personal or financial relationships with any staff of UNFPA, or any other conflicts of interest with this programme or UNFPA? If so, please explain. |  |
| A.4. Fraud statement | Does your organization have fraud prevention policies and practices in place? |  |

|  |
| --- |
| Section B. Overview of the organization |

|  |  |  |
| --- | --- | --- |
| B.1 Annual budget | Size of annual budget (previous year, USD) |  |
| Source of funding | *Outline funding base, including local, international, and private sector donors* |
| Main funding partners/ donors |  |
| B.2 Staff capacity | *List of number and key functions of core organization staff* | |

|  |  |
| --- | --- |
| B.3 NGO mandate and background | *Outline the organization’s mandate and field of work, and how it aligns to UNFPA’s mandate.* |
| B.4 Available expertise and specialists | *Outline the distinctive technical capacity of the organization to achieve results in the proposed programmatic area* |
| B.5 Experience in proposed area of work | *Outline of type/scope and key results achieved in proposed programmatic area in recent years, including any recognition received at local / global level for the work in the proposed area. Include a summary experience in [country] and prior experience with any organization of the United Nations* |
| B.6 Knowledge of the local context/ Accessibility to target population | *Outline of presence and community relations in the location(s) the activities will be implemented in: include access to vulnerable populations and hard-to-reach areas, if any)* |
| B.7 Credibility | *To what extent is the NGO recognized as credible by the government, and/or other key stakeholders/partners?* |
| B.8 Monitoring | *Outline the systems in place (policies, procedures, guidelines, and other tools) that systematically collect, analyse and use programme monitoring data* |

|  |  |
| --- | --- |
| Section C. Proposal overview | |
| C.1 Programme title |  |
| C.2 Results to which the programme contributes | *Refer to Section 1.3 of the Invitation for Proposal* |
| C.3 Proposed programme duration | *From MM/YYYY to MM/YYYY* |
| C.4 Proposed Programme budget |  |
|
|

|  |  |
| --- | --- |
| Section D. Proposed interventions and activities to achieve intended results | |
| D.1 Programme Summary | *This section should provide a brief summary of the programme.*  *It should include a problem statement, the context and the rationale for the Programme:*   * *Overview of the existing problem;* * *How the problem is linked to global/regional/national priorities and policies; and* * *The relevance of the programme in addressing problem identified* |
| D.2 Organizational background and capacity to implement | *This section should briefly explain why the proposing organization has the experience, capacity and commitment to successfully implement the workplan.* |
| D.3 Expected results | *“What” this programme will achieve - programme objectives and expected results* |
| D.4 Description of activities and budget | *This section includes a detailed description of budgeted activities to be undertaken to produce the expected results. Clear linkages between activities and results must be indicated. The applicant should include a separate excel spreadsheet with full details of activities and associated budget.* |
| D.5 Gender, Equity and Sustainability (optional) | *Explain briefly the practical measures taken in the programme to address gender, equity and sustainability considerations* |
| D.6 Environmental impact | *Outline the likely environmental impact of the programme, if any.* |
| D.7 Other partners involved | *This section outlines other partners who have a role in programme implementation, including potential sub-contractees and other organization providing technical and financial support for the programme* |
| D.8 NGO contribution | *This section briefly outlines the partner specific contribution to the programme (monetary or in-kind)* |
| D.9 Additional documentation | *Additional documentation can be mentioned here for reference* |

|  |  |
| --- | --- |
| Section E. Programme Risks and Monitoring | |
| E.1 Risks | *Identify major risk factors that could result in the proposed activities not being successfully implemented and any key assumptions on which the proposed intervention is based. Include any actions the organization will undertake to address/reduce identified risk(s).* |
| E.2 Monitoring | *This section briefly outlines the monitoring activities* |

|  |  |
| --- | --- |
| Section F. References | |
| Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship. | |
| Reference 1: |  |
| Reference 2: |  |
| Reference 3: |  |