

## Invitation for Proposals (to be issued by UNFPA)

UNFPA, United Nations Population Fund, an international development agency, invites qualified organizations to submit proposals **to encourage and support the public-private cooperation/partnership initiative model that ensures interactions among generations especially young and elder generations through sharing of information and recreations. As the result, model may be adopted by the society.**

The purpose of the Invitation for Proposals is to identify eligible non-governmental organizations for prospective partnership with UNFPA Thailand Country Office to support achievement of results outlined in the 2017-2021 **Eleventh Country Programme Document** or section 1.3 below.

Organizations that wish to participate in this Invitation for Proposals are requested to send their submission through email or mail clearly marked “NGO Invitation for Proposals” at the following address:

UNFPA Thailand Country Office mailing [thailand.office@unfpa.org](mailto:thailand.office@unfpa.org)

By **Thursday, 2 April 2020**

Proposals received after the date and time may not be accepted for consideration.

Applications must be submitted in English.

Any requests for additional information must be addressed in writing by **26 March 2020** at the latest to Duangkamol Ponchamni at [ponchamni@unfpa.org](mailto:ponchamni@unfpa.org). UNFPA will post responses to queries or clarification requests by any NGO applicants who submitted, on UNFPA Thailand website **before the deadline for submission of applications.**

UNFPA shall notify applying organizations whether it is considered for further action.

### Section 1: Background

1.1 UNFPA mandate	UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every birth is safe, and every young person's potential is fulfilled.
1.2 UNFPA Programme of Assistance in Thailand	In Thailand, UNFPA works with the government and other partners to deliver a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. The organization's Strategic Plan(SP) 2018-2021 indicates the following four outcomes focusing on 1) sexual reproductive health and rights, 2) adolescent and youth empowerment, 3) gender equality and women's empowerment and 4) population data for development. The SP is designed in alignment with 2030 agenda. In UNFPA 's vision 2030, three people-centred transformative results: end unmet need for family planning, end preventable maternal deaths, and end gender based violence and harmful practices are the key focus.

	<p>Further information on the programme can be found on <a href="http://unfpa.org/Thailand">http://unfpa.org/Thailand</a></p>
<p>1.3 Specific results</p>	<p>Within this framework and as set out in 2017-2021 Eleventh Country Programme Document (CPD 11<sup>th</sup>) working with government and other partners, UNFPA will contribute to achieve the following results:</p> <p>Current CPD 11<sup>th</sup> aims to reduce 25% of Adolescent Birth Rate by 2021 with two outputs planned to contribute to the result. The output two- Population and Development will be contributed by three indicators and one of it is numbers of initiatives for public-private cooperation established and convened by UNFPA, utilizing evidence on demographic dynamics.</p> <p>UNFPA 2015-State of Thailand Population Report-Features of Thai Families in the Era of Low Fertility and Longevity addresses the changing population impact Thai family structure due to 7 leading factors: 1) Thai people have fewer children (low fertility); 2) Thai people especially women live longer (longevity); 3) changing composition of the Thai Population: fewer children, more elderly, shrinking working age; 4) Migration: more people of working age migrate in urban areas; 5) limited saving and social welfare; 6) more women have higher education and entering into workforce; and 7) changing lifestyles.</p> <p>Structure of Thailand's population has been transitional changed to fewer children and many elderlies. The urbanization has been spreading into provinces and special economic zones other than Bangkok. Young people aged 15-24 years are more attracted to employment in the cities especially young women. With demographic dynamics and change, more diverse type of Thai family will consequently be emerged including skipped-generation family (only grandparent plus grandchildren), nuclear family, and one-person household.</p> <p>Interaction among working generation, young generation and older generations will be less with least common interest. Young people as the human capital who will lead the future society, should be supported to become pro-active to interact with other generations.</p> <p>Private sector including Civil Society Organisations (CSOs) and Non-Governmental Organisations(NGOs) play vital roles to demonstrate use of evidence on demographic dynamic through creative implementations.</p> <p>The selected partner then should be able to deliver results contributing to UNFPA CPD11th especially encourage and support the public-private cooperation/partnership initiative model that ensures interactions among generations especially young and elder generations through sharing of information and recreations. As the result, model may be adopted by the society.</p>

UNFPA Thailand Country Office is looking for a NGO to be an Implementing Partner for two years (2020-2021) to deliver results. The selected Partners should be able to draw more key actors and partners to ensure that:

- 1) Assist community members especially those of young and older generations interact and spend quality time together through creative recreation or leisure activities which different generations could participate. The recreations must include: cultural activities, biking and walking with full engagement and attention of participants.
- 2) Perform as a facilitator and coordinator among partners including local organisations, CSOs, academia, local groups i.e. youth group, women group, elderly group, local leaders group, local bike groups, etc.

*2.1 Phayao Administrative Office (PAO): Coverage of approximate 20,000 people, 2 sub districts (Wiang and Maetam), 14 communities, 14 schools, other governmental organisations, CSOs in the areas, and other related organisations from other sub-districts in Phayao province:*

- initial approach to identify needs and gaps: key social obstacles that prevent different generations from interaction, key social difficulty issues and factors that prevent young people to interact with other generations, social interactions among different generations especially young people and elderly, possible social reintegration/ link between young people and communities, etc.
- based on participatory approach, design & develop Public Private Partnership model of 2-day event which may be composed of: 1) recreations: half-day city bike tour with different generations and half-day cultural event to allow local people with different generations and the visitors to interact; and 2) half day “Generations interact”
- present planned activities to the PAO and all concerned local organisations and individuals to get them confirm, buy-in, and agree on roles for the activities.
- liaison between Phayao Administrative Office and the external partners to ensure smooth management and arrangement of the activities

*2.2 Private partners and other key stakeholders: UNFPA business coalition members, and other stakeholders from private sectors:*

- present idea, plan and possible engagement of the private partners in the PPP initiative
- part of fund raising, seek for more sponsor for the initiative
- coordinate with interested private partners for the preparation of the actual activities which include arrangement of consultation meetings, preparation meetings, briefing and

debriefing meetings, etc. as agree with UNFPA and business partner.

- reporting on results

3. *Upon mutual agreement with UNFPA Thailand, initiate and implement as agreed with UNFPA through* closely consult and work with UNFPA as a partner to:

- Strategically design, plan, implement and monitor initial activities on community participation, private partners' engagement, mobilizing more resources to cope with expenses, preparing to work with all partners and stakeholders, coordinate with partners and stakeholders before and on the actual days, monitor results from the initiative.
- Co-host for all planned events and activities
- Perform as facilitator between UNFPA and other related stakeholders including facilitate administrative and logistics with other related stakeholders for arrangement of events/meetings/workshops

With the above mentions key interventions, following deliverables and results expected:

**Results:** By end of 2021,

1) Public Private Partnership initiative on intergeneration adopted by Phayao Administrative Office (and if possible extended to other areas)

2) Numbers of young people, older persons, women, business partners, local leaders, students, teachers, and academia from local and outside participated in the initiative.

**Deliverables:**

*Year 1: 2020*

1. Resources contributed by PAO and private partners both in kind and in cash
2. Planned initiative implemented with good numbers of expected participants (young people, older persons, women, business partners, local leaders, students, teachers, and academia from local and outside)

*Year 2: 2021*

1. Experience in year one analysed, documented, distributed and advocated in terms of social values to PAO and Phayao Province
2. PAO allocated budget to continue with this initiative

## Section 2: Application requirements and timelines

2.1

Documentation

The expression of interest shall include the following documentation:

required for the submission	<ul style="list-style-type: none"> <li>● Copy of provisions of legal status of the NGO in Thailand [<i>Required to be eligible for review</i>]</li> <li>● Copy of provisions of legal status of the NGO in Thailand (for INGOs )</li> <li>● Attachment I – NGO Profile and Programme Proposal</li> <li>● Latest annual report and audit report as separate documents or hyperlink to the documents</li> </ul>	
2.2 Indicative timelines	Invitation for Proposal issue date	20 March 2020
	<b>Deadline for submissions of proposals</b>	<b>2 April 2020</b>
	Deadline for requests of additional information/ clarifications	26 March 2020
	Review of NGO submissions	3 April 2020
	Notification of results communicated to NGO	8 April 2020

Section 3: Process and timelines		
3.1 Review & evaluation of NGO submissions	<p>Applications will be assessed by a review panel to identify organizations that have the required knowledge, skills, and capacity to support achievement of results <i>using criteria outlined in section 3.2 below</i>.</p> <p>It should be noted, however, that participation in this Invitation for Proposals does not guarantee the organization will be selected for partnership with UNFPA. Selected NGOs will be invited to enter into an implementing partner agreement and applicable UNFPA programme policy and procedures will apply.</p>	
3.2 Selection criteria	<p>Eligible organizations will be selected in a transparent and competitive manner, based on their capacity to ensure the highest quality of service, including the ability to apply innovative strategies to meet programme priorities in the most efficient and cost-effective manner.</p> <p>UNFPA Thailand Country office will review evidence provided by the NGO submission and evaluate applications based on the following criteria:</p> <p>NB: Any proposal not submitted in specified working language will be excluded from consideration.</p>	
	Governance & Leadership	<ul style="list-style-type: none"> <li>● The organization has a clearly defined mission and goals that reflect the organization’s structure and context, as well as alignment to UNFPA priority areas.</li> <li>● Organization does not have a history of fraud, complaints or service delivery issues.</li> </ul>
	Human Resource	<ul style="list-style-type: none"> <li>● Organization has sufficient staff resources and technical expertise to implement the proposed activities.</li> <li>● Organization does not have conflicts of interest with UNFPA or its personnel that cannot be effectively mitigated.</li> </ul>
	Comparative Advantage	<ul style="list-style-type: none"> <li>● The organization’s mission and/or strategic plan focuses on at least one of the UNFPA’s programme areas.</li> </ul>

		<ul style="list-style-type: none"> <li>• The organization has experience in the country or field and enjoys prominence in areas related to UNFPA’s mandate.</li> <li>• The organization has a proven track record in implementing similar activities and is seen as credible by its stakeholders and partners.</li> <li>• The organization has relevant community presence and ability to reach the target audience; especially vulnerable populations and hard-to-reach areas.</li> </ul>
	Monitoring	<ul style="list-style-type: none"> <li>• The organization has systems and tools in place to systematically collect, analyse and use programme monitoring data</li> </ul>
	Partnerships	<ul style="list-style-type: none"> <li>• The organization has established partnerships with the government and other relevant local, international and private sector entities.</li> </ul>
	Environmental Considerations	<ul style="list-style-type: none"> <li>• The organization has established policies or practices to reduce the environmental impact of its activities. If no policies exist, the organization must not have a history of its activities causing negative impact to the environment.</li> </ul>
3.3 Prospective partnership agreement	UNFPA will inform all applicants of the outcome of their submissions in writing to the email/ postal address indicated in the NGO submission.	

**Attachment I: NGO Profile and Programme Proposal (To be completed by NGO submitting proposal)**

The purpose of this proposal is to provide the following information: a) overview of the NGO, b) an outline of the activities the NGO is proposing to partner with UNFPA and c) provide UNFPA with sufficient evidence to show it meets the criteria outlined in section 3.2 of the IFP.

Information provided in this form will be used to inform the review and evaluation of NGO submissions as outlined in the Invitation for Proposals.

Section A. NGO Identification		
A.1 Organization information	Organization name	
	Address	
	Website	
A.2 Contact information	Name	
	Title/Function	
	Telephone	
	Email	

A.3 Conflict of interest statement	To your knowledge, do any staff members of your organization have personal or financial relationships with any staff of UNFPA, or any other conflicts of interest with this programme or UNFPA? If so, please explain.	
A.4. Fraud statement	Does your organization have fraud prevention policies and practices in place?	

### Section B. Overview of the organization

B.1 Annual budget	Size of annual budget (previous year, USD)	
	Source of funding	
	Main funding partners/ donors	
B.2 Staff capacity		
B.3 NGO mandate and background		
B.4 Available expertise and specialists		
B.5 Experience in proposed area of work		
B.6 Knowledge of the local context/ Accessibility to target population		
B.7 Credibility		
B.8 Monitoring		

### Section C. Proposal overview

C.1 Programme title	
C.2 Results to which the programme contributes	<i>Refer to Section 1.3 of the Invitation for Proposal</i>

C.3 Proposed programme duration	
C.4 Proposed Programme budget	<i>Please attached budget details to implement this programme</i>

### Section D. Proposed interventions and activities to achieve intended results

D.1 Programme Summary	
D.2 Organizational background and capacity to implement	
D.3 Expected results	
D.4 Description of activities and budget	
D.5 Gender, Equity and Sustainability (optional)	
D.6 Environmental impact	-
D.7 Other partners involved	-
D.8 NGO contribution	
D.9 Additional documentation	

### Section E. Programme Risks and Monitoring

E.1 Risks	
E.2 Monitoring	

### Section F. References

Please provide 3 references to support your proposal. Include name, title, contact information and brief summary of relationship.

Reference 1:

Reference 2:	
Reference 3:	