



We are pleased to announce the following vacancy:

**VA JID 1802 – Consultant for Resource Mobilization**

CLOSING DATE: **15 June 2018 (5:00 pm Bangkok time)**  
 CATEGORY: Individual Consultant Contract  
 DUTY STATION: Bangkok (Thailand country office)  
 DURATION: 16 July – 31 December 2018 (maximum 60 working days)  
 ORGANIZATION UNIT: **UNFPA Country Office, Bangkok, Thailand**

<b>TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT (Resource Mobilization)</b>	
Hiring Office:	UNFPA Country Office (CO), Bangkok, Thailand
Purpose of consultancy:	<p>In the absence of full time staff for Resource Mobilization and Partnership, the consultant is hired to <b>continue planned strategy and actions for 2018 Resource Mobilization and Partnership</b> in order to deliver results as planned. The purpose of this consultancy is proactively keep the country programme updated on current political and social environment and trends in Thailand in terms of their ability to affect the development of right-based reproductive health and population policies programmes in the country.</p> <p>In line with this, the consultancy is expected to <b>seek opportunity for resource mobilization and increase resources from any possible sources</b> as guided by UNFPA resource mobilization tool book. Resources are expected to increase from public, private, governments, and potential donors with interest to join efforts to maximize the delivery and impact of the UNFPA 11<sup>th</sup> Country programme especially South-South Cooperation initiatives, and Adolescent and Youth.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p><b>Scope:</b> The consultant will work under close supervision of National Programme Officer, under the strategic guideline of the Country Director for Thailand Country Office, and technical guidance of Regional Advisor for Resource Mobilization and Partnership. In this relation, the consultant needs to be part of Country Team especially close collaboration with programme and the support management, also s/he will need to work closely with consultant for Partnership.</p> <p>The consultant is assigned for “Resource Mobilization” and expected to deliver as addressed in specific described services and activities given below.</p> <p><b>Services:</b> Support country team on Resource Mobilization initiatives to deliver results for outputs 1 (Adolescent and Youth) and output 3 (South-South Cooperation) as indicated in the current County Programme Development, Cycle 11<sup>th</sup> (CPD 11th)</p> <p><b>Output:</b> Effective Resource Mobilization Model developed and implemented to raise at least 30,000 USD or approx.1 Million Baht by end of contract.</p> <p><b>Activities:</b></p> <ul style="list-style-type: none"> <li>• Analyse, suggest possible resource mobilization resources strategy and implementing the effective methods with actionable approaches</li> <li>• Close collaboration with IC for Partnership, identify key non-traditional donors including private partners for resource mobilization.</li> <li>• Joint efforts with identified non-traditional donors/ private partners to launch fund raising activities to deliver results indicated in UNFPA CPD11th.</li> <li>• Keep record and maintain good rapport with partners.</li> <li>• Document lesson learned and regular reporting</li> </ul>
Duration and working schedule:	60 days during a period of 16 July to 31 December, 2018
Place where services are to be delivered:	UNFPA Thailand Country Office
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p><b>By 31 August:</b> two fund raising models developed with details on process methodology and analysis in terms of return on investment</p> <p><b>By 15 October:</b> Two developed fund raising tested with comprehensive analysis on pro</p>

	and con and recommendation for further improvement <b>By 31 December:</b> Through implementation of two models, amount of resource raised as agreed (at least 30,000 USD or approximate 1 Million THB)
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> <li>• Monthly meeting with supervisor and periodically Custer meeting with Country Director and Supervisor to update work progress and the review on strategy</li> <li>• Monthly progress report according agreed plan and results with supervisor</li> <li>• Based on agreed plan, presentation of work plan and progress to CO team for their update and feedback.</li> </ul>
Supervisory arrangements:	The consultant will work under close supervision of National Programme Officer and under the strategic guideline of the Country Director.
Expected travel:	Within Bangkok
Required expertise, qualifications and competencies, including language requirements:	Expected qualification equivalent to NOB with the followings specific requirements: <ul style="list-style-type: none"> <li>• Advanced university degree in marketing, business administration and related areas</li> <li>• At least two to five years of progressive professional experience in fund raising for international and national development organisations either non-profit or not for profit organisations</li> <li>• Know UNFPA's mandate and work in Thailand and global</li> <li>• Strong verbal and written skills both in English and Thai</li> <li>• Excellent English communication skills.</li> </ul>
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	Office space and office equipment Necessary documents related to the assignment.
<p><b>How to apply</b></p> <p>Candidates should submit the following documents:</p> <ol style="list-style-type: none"> <li>1. An application letter which states the candidate's motivation to apply for this post</li> <li>2. A curriculum vitae, and</li> <li>3. A completed United Nations Personal History (P 11)</li> </ol> <p>All the above documents must be sent by e-mail to <a href="mailto:thailand.office@unfpa.org">thailand.office@unfpa.org</a></p> <p>The P11 is available on the UNFPA websites at : <a href="http://thailand.unfpa.org/en/vacancies/un-application-form-p-11-form">http://thailand.unfpa.org/en/vacancies/un-application-form-p-11-form</a></p> <p>Please quote the Vacancy number <b>JID 1802 RM Consultant</b>. The deadline for application is : <b>Friday, 15 June 2018 (5:00 pm Bangkok time)</b>.</p> <p>UNFPA will only be able to respond to those applications in whom UNFPA has a further interest.</p> <p><i>UNFPA provides a work environment that reflects the values of gender equality, teamwork, respect for diversity, integrity and a healthy balance of work and life. We are committed to maintaining our balances gender distribution and therefore encourage women to apply.</i></p> <p><i>We offer an attractive remuneration package commensurate with the level of the position.</i></p>	

**Date issued:** Friday, 8 June 2018  
**Date Closed:** Friday, 15 June 2018, at 5:00pm Bangkok time.